



Nutshell Privacy Policy

1. WHO WE ARE

We are Nutshell Packaging of Telford Road, Salisbury, Wiltshire, SP2 7PZ and we are a 'Data Controller' as defined by the GDPR regulations, in respect of personal information that we process in connection with our business. We respect individuals rights to privacy and for the security of the personal information that we hold. The purpose of our Privacy Policy is to explain how we collect and use personal information in connection with our business.

2. THE INFORMATION WE PROCESS

We collect, store and process various types of information during the course of our business relationship with you, ranging from a period of holding data for prospecting, through to working with you as a valued customer. We will limit the amount of information we collect and hold to the minimum required to enable us to conduct our business together in a legitimate and satisfactory manner.

Personal information may include, but not be limited to: Name, address and contact details, such as phone and email addresses, financial information, including account information and history, and any other information necessary for the purposes of business transactions.

3. HOW WE OBTAIN INFORMATION

Most of the information we hold relating to individuals will have been provided by you, or your employer, as part of the process of trading together. You may also have provided data as an enquiry through our website or other electronic medium, or it may be data freely available in the public domain.

4. MARKETING

Unless you have requested us not to, we will send marketing information relating to products or services, that we believe will be of interest to you. If you change your mind and no longer wish to receive these communications you will be able to exercise your right to unsubscribe using the 'unsubscribe' button on the communication.

Alternatively you can email us at any time: datacontroller@nutshellportions.co.uk



5. STORING YOUR PERSONAL INFORMATION

We will take all reasonable steps to ensure the security and integrity of the personal data we hold, and ensure that data can only be accessed by those for whom it is relevant.

We are committed to ensuring that your data is secure with us and with any third parties who act on our behalf.

6. SHARING YOUR PERSONAL INFORMATION

In the normal course of business your personal information is primarily used by ourselves and processed using our own systems. Any third parties who we use for fulfilment will only have data shared with them that is essential for conducting business together. eg A contact name and phone number for delivery purposes.

We will never sell your personal information to third parties

7. YOUR RIGHTS

You have a number of legal rights concerning personal data we may hold.

1. The right to confirmation as to whether we hold your personal data and, if we do, to obtain a copy.
2. The right to erasure.
3. The right to have in-accurate data rectified.
4. The right to restrict processing.
5. The right to object.

If you wish to enquire regarding the personal data we hold on you or to raise a complaint please email Marcus Morrish: datacontroller@nutshellportions.co.uk or write to me at our trading address: Nutshell Packaging, Telford Road, Salisbury, Wiltshire, SP2 7PZ.